



Off-Campus Housing Service

Sent via: Regular and Certified Mail (Return Receipt Requested)

[Date]

[To]

Dear Landlord: I am your tenant. I am applying my security deposit towards my rent pursuant to N.J.S.A. 46:8-19 on account of your failure to comply with The New Jersey Security Deposit Act. For, you did not:

- Pay me the interest as required
- Invest or deposit the security money in the manner required
- Provide me in writing with the information you were required to under N.J.S.A. 46:8-19 within 30 days of when you collected my security deposit:
 - o Name and Address of N.J. Investment Company, Bank, or S&L Association
 - o Type of Account
 - o Current Rate of Interest for the Account
 - o Amount of Deposit or Investment

Thus, this security deposit is being applied to: all of this month's rent and half of next month's rent. Under this law, I am without further obligation to pay you another security deposit during this tenancy. Additionally, though I know I do not need to tell you this, you are still legally required to fulfill all of your obligations as a landlord to me. Thank you very much for your time.

Respectfully,

[Signature]

[Tenant's Address]

INSTRUCTIONS: After you have written this letter, make a copy of it and send it Certified Mail, Return Receipt Requested.